

Director of Youth Ministry Job Description:

Grace United Methodist Church
201 West 7th Street
Rochester, IN 46975

Principal Purpose of Position:

To build young disciples for Christ by developing and implementing a comprehensive approach to youth ministry (in the areas of fellowship, worship, discipleship, mission, and community outreach) while serving as a spiritual leader and role model to Grace Youth.

Organizational Relationship and Supervision:

The Director of Youth Ministries (DYM) reports to the Senior Pastor for spiritual and ministerial guidance. The Senior Pastor, in cooperation with the Staff/Parish Committee, provides a quarterly evaluation of the DYM's performance. Attendance at the following meetings is expected. Weekly Staff meetings, Administrative Council, and Evangelism team.

The Primary Task:

There shall be a comprehensive approach to the development and implementation of the youth ministry that aligns with the mission and vision of Grace United Methodist Church. This comprehensive approach is based on the understanding of the primary task of youth ministry to:

- Encourage youth in developing their relationship to God
- Provide them with opportunities to grow their faith
- Challenge them to respond to God's call to serve in their communities and the world.

Responsibilities:

1. Be an advocate for youth and educate the congregation about the hopes, concerns, and needs of youth in the local church and community.
2. Plan, develop, and implement all aspects of a balanced youth ministry in the areas of group fellowship, worship, discipleship, mission, and community outreach.
3. Recruit and ensure adequate volunteer support of adult to youth ratios.
4. Be a liaison between the church and other community organizations, people, and resources that relate to youth and youth ministries.
5. Work in partnership with the Evangelism team to effectively reach youth in the community and develop a strategic youth ministry outreach plan.
6. Keep records of youth participation, activities at youth gatherings and manage a sound youth ministry budget.
7. Communicate in a timely manner and as effectively as possible using all available resources (email, website, bulletin, newsletter, bulletin board, etc.). Ensure communication with church staff and leadership, parents, and the congregation as a whole.
8. Manage special projects as requested by Senior Pastor and Staff/parish Committee.
9. Engage in annual projects that are hosted by other committees/leaders but directly relate

to youth, such as confirmation classes and vacation bible schools.

Qualifications and Aptitudes:

1. Must support Christian discipline and United Methodist doctrine and theology.
2. Must have vision and a demonstrated ability to plan, develop, coordinate, manage, and implement a youth ministry within the parameters of the United Methodist Church.
3. Must have excellent written and verbal communication skills, conflict management skills, and computer skills.
4. Must possess a proven ability to work effectively with youth, diverse individuals, and teams of volunteers.
5. Degree in Youth Ministry preferred.

Email a cover letter and a resume to
office@rochestergraceumc.org